

## Law Office of the COOK COUNTY PUBLIC DEFENDER

69 W WASHINGTON • 16<sup>TH</sup> FLOOR • CHICAGO, IL 60602 • (312) 603-0600

Sharone R. Mitchell, Jr. • Public Defender

**To:** Honorable John P. Daley, *Chairman, Finance Committee* 

From: Sharone R. Mitchell, Jr., *Public Defender* 

Law Office of the Cook County Public Defender

**CC:** Annette C.M. Guzman, *Budget Director* 

Department of Budget & Management Services

Date: November 9, 2021

**Re:** Request for Information from FY2022 Budget Hearing

The following information is provided in response to questions posed at our department's budget hearing held on.

## I. Request ID #1260-01

Commissioner Sean Morrison has requested your office to justify each new position by title, and, if the funding for the positions is temporary, how your office will support the continued funding of such positions. Attached to this memo is a list of your new FTEs in the FY22 Executive Budget Recommendation. For each new position, please respond to the questions set forth in the list.

## **Response:**

Please see the attached spreadsheet.

As always, please let us know if you have any additional questions.

Office	Fund	Position	Job Code	Funding Status	Job Function - indicate what the position will do within the operation	Justification - please indicate why your office needs the position.	Revenue Source - if the position is marked as "temporary" in column E, please indicate how this will be funded once the funding is
							gone.
1260-Public Defender (Office)	11100-Public Safety	New Position 501	0047-Admin Assistant II	Permanent	Records Management	These records clerks will begin addressing records maintenance and retention.	
1260-Public Defender (Office)	11100-Public Safety	New Position 502	0047-Admin Assistant II	Permanent	Records Management	These records clerks will begin addressing records maintenance and retention.	
1260-Public Defender (Office)	11100-Public Safety	New Position 503	0047-Admin Assistant II	Permanent	Records Management	These records clerks will begin addressing records maintenance and retention.	
1260-Public Defender (Office)	11100-Public Safety	New Position 504	0047-Admin Assistant II	Permanent	Records Management	These records clerks will begin addressing records maintenance and retention.	
1260-Public Defender (Office)	11100-Public Safety	New Position 505	0047-Admin Assistant II	Permanent	Records Management	These records clerks will begin addressing records maintenance and retention.	
1260-Public Defender (Office)	11100-Public Safety	New Position 552	0047-Admin Assistant II	Permanent	Records Management	These records clerks will begin addressing records maintenance and retention.	
1260-Public Defender (Office)	11100-Public Safety	New Position 498	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	
1260-Public Defender (Office)	11100-Public Safety	New Position 553	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 554	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	
1260-Public Defender (Office)	11100-Public Safety	New Position 555	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	
1260-Public Defender (Office)	11100-Public Safety	New Position 556	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 557	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 558	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 559	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 560	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 561	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 562	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 563	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 564	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 565	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 566	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 567	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 568	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 569	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 570	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 572	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	
1260-Public Defender (Office)	11100-Public Safety	New Position 499	0604-Assistant Public Defender I	Permanent	Line Attorneys	These line attorneys will begin to address caseload issues, which currently exist well over national standards across our entire	office.
1260-Public Defender (Office)	11100-Public Safety	New Position 585	0679-Asst Public Defender Superviso	Permanent	Management	These supervisors will address the Office's management needs, attorney guidance & supervision and staff/employee manager	nent ratios.
1260-Public Defender (Office)	11100-Public Safety	New Position 586	0679-Asst Public Defender Superviso	Permanent	Management	These supervisors will address the Office's management needs, attorney guidance & supervision and staff/employee manager	nent ratios.
1260-Public Defender (Office)	11100-Public Safety	New Position 587	0679-Asst Public Defender Superviso	Permanent	Management	These supervisors will address the Office's management needs, attorney guidance & supervision and staff/employee manager	nent ratios.
1260-Public Defender (Office)	11100-Public Safety	New Position 588	0679-Asst Public Defender Superviso	Permanent	Management	These supervisors will address the Office's management needs, attorney guidance & supervision and staff/employee manager	nent ratios.
1260-Public Defender (Office)	11100-Public Safety	New Position 509	0685-Asst Public Defender Superv	Permanent	Deputy of Professional Development	This person will lead a new professional development division that will cover attorneys, support staff, investigators and specia	
1260-Public Defender (Office)	11100-Public Safety	New Position 573	0757-Mgr of Recruitment and Selection	Permanent	Recruitment	This person will ensure we are attracting the best talent nationwide.	
1260-Public Defender (Office)	11100-Public Safety	New Position 579	2010-Medical Records Technician	Permanent	Fitness for trial	This person will assist in the collection our our clients medical records which are necessary to provide a proper defense.	
1260-Public Defender (Office)	11100-Public Safety	New Position 580	2010-Medical Records Technician	Permanent	Fitness for trial	This person will assist in the collection our our clients medical records which are necessary to provide a proper defense.	
1260-Public Defender (Office)	11100-Public Safety	New Position 584	5162-Manager of Records Management	Permanent	Manager of Records Management	The person will coordinate our new records maintenance and retention plan, and prepare Office towards records digitization.	
1260-Public Defender (Office)	11100-Public Safety	New Position 571	5510-Human Resource Specialist	Permanent	Human Resources Specialist	This person will assist in managing our HR department and filling of much needed vacant positions.	
1260-Public Defender (Office)	11100-Public Safety	New Position 493	5924-Mitigation Specialist	Permanent	Mitigation	This person will provide mitigation services that our neccesary to provide holistic case preparation and help reduce significant	attorney workloads.
1260-Public Defender (Office)	11100-Public Safety	New Position 494	5924-Mitigation Specialist	Permanent	Mitigation	This person will provide mitigation services that our neccesary to provide holistic case preparation and help reduce significant	•
1260-Public Defender (Office)	11100-Public Safety	New Position 496	5924-Mitigation Specialist	Permanent	Mitigation	This person will provide mitigation services that our neccesary to provide holistic case preparation and help reduce significant	·
1260-Public Defender (Office)	11100-Public Safety	New Position 589	5924-Mitigation Specialist	Permanent	Mitigation	This person will provide mitigation services that our neccesary to provide holistic case preparation and help reduce significant	
1260-Public Defender (Office)	11100-Public Safety	New Position 590	5924-Mitigation Specialist	Permanent	Mitigation	This person will provide mitigation services that our neccesary to provide holistic case preparation and help reduce significant	
1260-Public Defender (Office)	11100-Public Safety	New Position 484	6008-Paralegal	Permanent	Attorney assistance and case preparation	These paralegals will assist attorneys with case management and court preparation.	
1260-Public Defender (Office)	11100-Public Safety	New Position 487	6008-Paralegal	Permanent	Attorney assistance and case preparation	These paralegals will assist attorneys with case management and court preparation	
1260-Public Defender (Office)	11100 Public Safety	New Position 488	6008-Paralegal	Permanent	Attorney assistance and case preparation	These paralegals will assist attorneys with case management and court preparation	
1260-Public Defender (Office)	11100 Public Safety	New Position 489	6008-Paralegal	Permanent	Attorney assistance and case preparation	These paralegals will assist attorneys with case management and court preparation	
1260-Public Defender (Office)	11100 Public Safety	New Position 490	6008-Paralegal	Permanent	Attorney assistance and case preparation	These paralegals will assist attorneys with case management and court preparation	
1260-Public Defender (Office)	11100-Public Safety	New Position 492	6008-Paralegal	Permanent	Attorney assistance and case preparation	These paralegals will assist attorneys with case management and court preparation	
1260-Public Defender (Office)	11100-Public Safety	New Position 582	6231-Interpreter	Permanent	Interpretation	This person will ensure our Office provides our clients the best holistic case preparation and defense through interpreter servi	res
1260-Public Defender (Office)	11100-Public Safety	New Position 583	6231-Interpreter	Permanent	Interpretation	This person will ensure our Office provides our clients the best holistic case preparation and defense through interpreter servi	
1260-Public Defender (Office)	11100-Public Safety	New Position 577	7827-Data Analyst	Permanent	Technological trial support	These technicians will assist attorneys with trial preparation and presentation.	ccs.
1260-Public Defender (Office)	11100-Public Safety		7827-Data Analyst 7827-Data Analyst	Permanent	Technological trial support Technological trial support	These technicians will assist attorneys with trial preparation and presentation.  These technicians will assist attorneys with trial preparation and presentation.	
1200-Public Defender (Office)	11100-rubiic salety	INCM PUSITION 2/8	1021-Data Allalyst	reillidilelli	recimological trial support	mese technicians win assist attorneys with that preparation and presentation.	

Revenue Source - if the