

DEPARTMENT OF BUILDING AND ZONING
OF COOK COUNTY, ILLINOIS

DONALD H. WLODARSKI
COMMISSIONER OF BUILDING AND ZONING
OF COOK COUNTY



County Administration Building
69 W. Washington, Suite 2830
Chicago, IL 60602-3169
TEL (312) 603-0500
FAX (312) 603-9940
TDD (800) 526-0857

ELECTRICAL CONTRACTOR REGISTRATION REQUIREMENTS

1. **Only** the supervising electrician may apply for registration **in person**, at the Downtown Office.
2. Contractor must be licensed from a city, town or village that has a commission with an emanation in the State of Illinois, submitting a copy of the license.
 - (a) **Written verification of test must be provided only if the license doesn't state that a test was given and passed.**
3. A certificate of General Liability is required in the amount of \$1,000,000.00 naming Cook County Department of Building and Zoning as the Certificate Holder only, along with the address of the department.
4. If the company is a corporation, submit a copy of the Articles of Incorporation or Letterhead listing the corporate officer, corporate seal or the FEIN number.
5. Child Support Compliance Data Form must be filled out by the **supervising electrician only**.
6. Registration fee is \$75.00, paid upon registering, paid by cash, check or money order only.

There is an annual fee of \$37.50 due December 1; this is required to maintain your registration with our department.

If you have any questions, please feel free to contact the Electrical Department.

Nick Pecora
Electrical Plan Examiner
(312) 603-0515

Or

Laura Odeneal-McClair
Electrical Clerk
(312) 603-0517