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026 - Administrative Hearing Board.....K - 1

# ADMINISTRATIVE HEARING BOARD

## Summary of Appropriations

DEPARTMENT AND TITLE	FY2008 EXPENDITURES	08 ADJUSTED APPROPRIATION	APPROVED & ADOPTED	DIFFERENCE
<b>CORPORATE FUND</b>				
026 Administrative Hearing Board			443,758	443,758
CORPORATE FUND TOTAL			443,758	443,758
GENERAL FUND TOTAL			443,758	443,758
TOTAL APPROPRIATIONS			\$443,758	443,758

## Summary of Positions

DEPARTMENT AND TITLE	08 APPROVED POSITIONS	APPROVED & ADOPTED	DIFFERENCE
<b>CORPORATE FUND</b>			
026 Administrative Hearing Board		4.0	4.0
CORPORATE FUND TOTAL		4.0	4.0
GENERAL FUND TOTAL		4.0	4.0
TOTAL POSITIONS		4.0	4.0

*\* The FY2008 Appropriation reflects the Appropriation As Adjusted column in the Appropriation Trial Balance*



# 026 ADMINISTRATIVE HEARING BOARD

## OVERVIEW

### DEPARTMENT MISSION

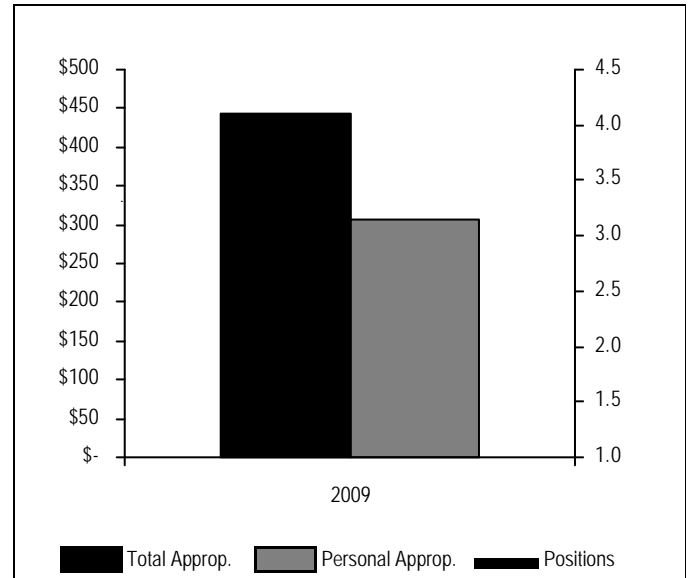
To provide a forum for fair and independent resolution of matters in a professional, efficient and innovative way, ensuring due process and respecting the dignity of all.

### GOALS AND OBJECTIVES

- Complete 80 percent of all cases within 90 days of filing.
- Provide timely hearings and timely decisions.
- Obtain at least 80 percent positive satisfaction rating from annual customer surveys.
- Meet or exceed quality standards for 90 percent of hearings and decisions based on random quarterly samples.
- Conduct high quality hearings and issue sound decisions.

### SUMMARY OF OPERATIONS

The Agency for Administrative hearings is an independent entity that hears cases relating to violations of the County Ordinance. The Agency hears cases that fall under the following categories: Building and Zoning: zoning code, fire code, and building code. Environmental Control: Permit Violations and hazardous materials violations. Revenue: Violations to Home Rule Tax Ordinance.



Fund Category	Appropriations (\$thousands)		
	2007 Adopted	2008 Adopted	2009 Adopted
General			443.8
Total			443.8
	Adopted	Adopted	Adopted
FTE Positions			4.0

# DISTRIBUTION BY APPROPRIATION CLASSIFICATION

Department 026 Administrative Hearing Board

ACCOUNT NUMBER AND TITLE	FY2008 EXPENDITURES	FY08 ADJUSTED* APPROPRIATION	APPROVED & ADOPTED	DIFFERENCE
<b>PERSONAL SERVICES</b>				
110 / 501010 Salaries and Wages of Regular Employees			303,958	303,958
<b>PERSONAL SERVICES TOTAL</b>			<b>\$303,958</b>	<b>303,958</b>
<b>CONTRACTUAL SERVICES</b>				
220 / 520150 Communication Services			1,000	1,000
225 / 520260 Postage			1,000	1,000
240 / 520490 Printing and Publishing			2,500	2,500
260 / 520830 Professional and Managerial Services			124,800	124,800
268 / 521030 Court Reporting, Stenographic, Transcribing, or Interpreter Services			5,000	5,000
<b>CONTRACTUAL SERVICES TOTAL</b>			<b>\$134,300</b>	<b>134,300</b>
<b>SUPPLIES AND MATERIALS</b>				
350 / 530600 Office Supplies			1,500	1,500
353 / 530675 County Wide Lexis-Nexis Contract			750	750
388 / 531650 Computer Operation Supplies			1,000	1,000
<b>SUPPLIES AND MATERIALS TOTAL</b>			<b>\$3,250</b>	<b>3,250</b>
<b>OPERATION AND MAINTENANCE</b>				
441 / 540170 Maintenance and Repair of Data Processing Equipment and Software			750	750
<b>OPERATION AND MAINTENANCE TOTAL</b>			<b>\$750</b>	<b>750</b>
<b>RENTAL AND LEASING</b>				
630 / 550010 Rental of Office Equipment			1,500	1,500
<b>RENTAL AND LEASING TOTAL</b>			<b>\$1,500</b>	<b>1,500</b>
<b>OPERATING FUNDS TOTAL</b>			<b>\$443,758</b>	<b>443,758</b>

\* The FY2008 Appropriation reflects the Appropriation As Adjusted column in the Appropriation Trial Balance

PERSONAL SERVICES - SUMMARY OF POSITIONS BY BUSINESS UNIT AND JOB CODE

Department 026 Administrative Hearing Board

JOB CODE AND TITLE	GRADE	2008 APPROPRIATION		APPROVED & ADOPTED	
		FTE POS.	SALARIES	FTE POS.	SALARIES
01 ADMINISTRATIVE HEARING BOARD					
01 ADMINISTRATIVE HEARINGS - 0260101					
5215 Admin. Hearing Director	24			1.0	\$109,132
5206 Deputy Director	22			1.0	\$93,967
0292 Administrative Analyst II	19			1.0	\$64,873
0142 Accountant II	13			1.0	\$37,508
				<u>4.0</u>	<u>\$305,480</u>
TOTAL SALARIES AND POSITIONS				4.0	\$305,480
TURNOVER ADJUSTMENT					(\$1,522)
OPERATING FUNDS TOTAL				4.0	\$303,958

PERSONAL SERVICES - SUMMARY OF POSITIONS BY GRADE

Department 026 Administrative Hearing Board

GRADE	2008 APPROPRIATION		APPROVED & ADOPTED	
	FTE POS.	SALARIES	FTE POS.	SALARIES
24			1.0	\$109,132
22			1.0	\$93,967
19			1.0	\$64,873
13			1.0	\$37,508
TOTAL SALARIES AND POSITIONS			4.0	\$305,480
TURNOVER ADJUSTMENT				(1,522)
OPERATING FUNDS TOTAL			4.0	\$303,958