

**COOK COUNTY DEPARTMENT OF REVENUE
TAX COMPLIANCE UNIT
NOTICE OF BULK SALES OR TRANSFER
(See instructions on back)**

I. Seller/Transferor

Name _____
Street address _____
City, state and zip code _____
Phone # _____

II. Purchaser/Transferee

Name _____
Street address _____
City, state and zip code _____
Phone # _____

III Contact Person

Name, Title and Phone # _____

IV. Business you are selling or transferring

Business Name _____ *CCTRN _____
Business Street Address _____ IBTN _____
City, State, Zip Code _____ FEIN _____

*(Cook County Tax Registration #)

Legal Structure Corp. LLC Partnership Sole Proprietor

Date business to be sold or transferred: mm/dd/year Sales/Purchase Price _____

Describe business activity selling or transferring:

Describe property selling or transferring:

(Print name of person filing this form) _____ (Signature of person filing this form) _____

(Title) _____

For office use only:

Date Notice Received _____ within 45 days allowed yes no

**COOK COUNTY DEPARTMENT OF REVENUE
NOTICE OF BULK SALES OR TRANSFER
FILING INSTRUCTIONS**

Who must file this notice?

Any person or business that is a seller, transferor, purchaser or transferee of:

- A business or activity that requires him/her to pay or remit Cook County Tax.
- A major part of the assets of the business or activity.
- A major part of any one or more of the following assets sold, transferred or purchased in other than the ordinary and usual course of business:
 - The stock of goods or inventory,
 - Furniture or fixtures,
 - Real property

Filing Date

The completed notice must be filed with the Department at least 45 days prior to the date of sale, transfer or purchase.

Unpaid Taxes, Penalties and Interest

Within 30 days after sale or transfer, the seller or transferor must remit to the Department any taxes, interest and penalties due or accrued, and not paid or remitted through the date of sale or transfer.

Mailing Address – Mail the completed form and a copy of the sales or transfer contract to the Cook County Department of Revenue, Tax Compliance Unit, Room 1160, and Chicago, Illinois, 60602.